



Lake Ridge Eagles Band Boosters

DATE: 24-JAN-2024

SUBJECT: Incomplete Payments Policy

Payment Due Dates

The LREBB will clearly communicate due dates for payments (including but not limited to Band Registration & Uniform Fees (July/Aug), Winterguard Registration & Uniform Fees (Dec/Jan)).

Unless other payment plan arrangements are made with the LREBB in writing, payment in full is due on or before the specified due date.

Late Fees

A \$25-per-month late fee will be applied to each late payment. The LREBB may choose to waive a late fee if payment is received within 4 weeks of its due date. The LREBB may waive or delay late payments if a family contacts us to explain valid reasons for being late on payments.

- Example 1: July Band Registration is due on registration day. No payment is made on registration day, but it is paid in full within 4 weeks, no late fee.
- Example 2: July Band Registration with written payment plan – no late fees if each monthly payment is within 4 weeks of each due date.
- Example 3: July Band Registration with written payment plan. First payment is on time, but the second monthly payment is not made. A late fee will be added starting 1 month after the missed payment plan installment. Another late fee will be added each month until the student is caught up on the payment plan schedule, unless an updated written payment plan is established with the LREBB.

Impact to Future Registrations/Events

A student must be current on payments for prior program registration fees in order to register for the “next” program. This applies to both marching band and Winterguard.

A student must be current on payments for prior program registration fees in order to register for LREBB Social Events (e.g. band banquet) and non-required Band Trips (e.g. Disney Trip). The band director determines which trips are required or non-required.

- Example 1: The LREBB will not sell Band Banquet tickets to students not current on Marching Band and Winterguard payments.
- Example 2: Students not current on Marching Band and Winterguard payments will not be able to register for a Spring Disney Trip.

Communication with LREBB

Please reach out via email or other means to LREBB officers to communicate situations that may prevent you from being current on payments so that we can consider delaying/waiving late fees.

Respectfully,

Kate Chavez (lrebbpresident@gmail.com)
Christi McInnis (lrebbvol@gmail.com)
Kevin Dazey (LakeRidgeBandTreasurer@gmail.com)