

Amendments for 2023-2024

Article VII - Duties of Officers

Currently Reads:

A. **President** It is highly recommended but not required that the President should be an individual who has previously been active in the Organization.

1. The major duties include, but are not limited to, the following:

- Preside at all meetings of the Organization;
- Communicate with the Director of Bands about the proposed budget;
- Present a proposed budget for the upcoming fiscal year during the May monthly meeting. The proposed budget must be approved by majority vote of all the Voting Members in attendance during the May monthly meeting.
- Communicate with the secretary to prepare the meeting agendas, and post the agenda. The Organization must post the agenda electronically at least twenty-four (24) hours prior to the meeting;
- Regularly meet with a designated LRHS campus representative, e.g., Director of Bands or Principal, regarding booster activities;
- Resolve problems in the membership;
- Ensure compliance of the bylaws and standing rules;
- Once authorized by the Organization, may enter into contracts or execute and deliver any instrument in the name of and on behalf of the Organization.
- Regularly meet with the Treasurer to review the Organization's financial position;
- Identify the need for ad hoc committees and oversee each committee; and
- Assist the Director of Bands, when requested;

Proposed Language:

A. President

It is highly recommended but not required that the President should be an individual who has previously been active in the Organization.

1. The major duties include, but are not limited to, the following:

- a. Preside at all meetings of the Organization;
- b. Communicate with the Director of Bands about the proposed budget;
- c. Present a proposed budget for the upcoming fiscal year during the May monthly meeting. The proposed budget must be approved by majority vote of all the Voting Members in attendance during the May monthly meeting.

- c. Communicate with the secretary to prepare the meeting agendas, and post the agenda. The Organization must post the agenda electronically at least twenty-four (24) hours prior to the meeting;
- d. Regularly meet with a designated LRHS campus representative, e.g., Director of Bands or Principal, regarding booster activities;
- d. Resolve problems in the membership;
- e. Ensure compliance of the bylaws and standing rules;
- f. Once authorized by the Organization, may enter into contracts or execute and deliver any instrument in the name of and on behalf of the Organization.
- g. Regularly meet with the Treasurer to review the Organization's financial position;
- h. Identify the need for ad hoc committees and provide a charge to the Second Vice-President to oversee each committee; and
- i. Assist the Director of Bands, when requested; and
- j. **Serve as an advisor to succeeding Presidents of the Organization.**

First Vice President – Budget / Finance

Currently Reads NA:

Proposed Language:

B. First Vice-President - Budget / Finance

- 1. **The First Vice-President acts as the President's representative in his/her absence. The Member holding this position should be familiar with the Organization's activities.**
- 2. **The major duties include, but are not limited to, the following:**
 - a. **Oversee all fund raising committees;**
 - b. **Assist the President, as requested; and**
 - c. **Present a proposed budget for the upcoming fiscal year during the May monthly meeting. The proposed budget must be approved by majority vote of all the Voting Members in attendance during the May monthly meeting.**

Currently Reads:

C. Vice-President - Volunteers / Committees

- 1. **The Vice-President acts as the President's representative in his/her absence. The Member holding this position should be familiar with the Organization's activities.**
- 2. **The major duties include, but are not limited to, the following:**
 - **Oversee all fundraising committees;**
 - **Solicit volunteers as needed in the operation of the Organization;**
 - **Work with the President to identify when and which committees are necessary to carry out the needs of the Organization;**
 - **Solicit a Voting Member to serve as Chair; Revised April 10, 2022 4**
 - **Oversee the work performed by each committee; and**
 - **Record participation of all volunteers.**

Proposed Language:

~~C. Vice President – Volunteers / Committees~~ **Second Vice President – Volunteers / Committees**

1. The Vice-President acts as the President's representative in his/her absence. The Member holding this position should be familiar with the Organization's activities.

2. The major duties include, but are not limited to, the following:

- ~~Oversee all fundraising committees;~~
 - Solicit volunteers as needed in the operation of the Organization;
 - Work with the President to identify when and which committees are necessary to carry out the needs of the Organization;
 - Solicit a Voting Member to serve as Chair;
- Oversee the work performed by each committee; and
- Record participation of all volunteers.

Currently Reads: NA

F. Color Guard Liaison

Currently Reads: NA

Proposed Language:

1. Act as color guard/ winter guard liaison within the Booster group. The liaison should be knowledgeable about current guard activities and should attend the monthly meetings to provide input on contest/ performance support requirement. In addition, as liaison, the Guard Liaison will coordinate meals and refreshments during Winter Guard season and any other activities that require Color Guard participation as needed.

2. Assist all Vice-Presidents as needed and provide oversight on Booster projects